

**Kalamazoo Parliamentary Law Unit
Meeting Minutes
May 21, 2020**

President Barbara Hemphill called the virtual meeting of the Kalamazoo Parliamentary Law Unit to order at 9:17 am on Thursday, May 21, 2020.

Secretary Nancy Fody called the roll. Members present were Richard Atwell, Janice Ballentine, David Bukala, Barb Davis, Patricia Dolan, Allison Hammond, Barbara Hemphill, Laurie Marshall, Betty Lee Ongley, Julie Pioch, Betty Weston, and Nancy Fody. A quorum was present.

President Hemphill led the members in the Pledge of Allegiance to the Flag of the United States of America.

Guests, Sherri Coulibaly and Todd Ellis, were welcomed to the meeting.

Member Hammond moved that the agenda be approved. Motion carried.

Without objection, the minutes were approved.

Officer Reports

President's Report: President Hemphill reported that the MSAP Annual Meeting was held virtually on April 3rd, 2020.

Secretary's Report: No Report

Treasurer's Report: Form 990 has been filed with the IRS. The checking account balance was \$3755.65 on May 15, 2020.

Standing Committee Reports

Audit Report: No Report

Bylaws: Bylaws Co-Chair Marshall requested a copy of the updated bylaws. Member Dolan will email her the most recent copy she has. Member Davis has a copy revised in 2015. Member Weston inquired about special committee status for the Website Committee. Bylaws Committee will report in September.

Education: Chair Barb Davis will be reporting on virtual meetings, particularly voting.

Library Report: Librarian Davis will compile a list of the books in the KPLU library. She has not ordered the new books for the library.

Membership Report: Guests Ellis and Coulibaly were invited to join KPLU. Membership dues are \$10 and checks can be sent to Treasurer Hammond at 6045 Cypress St., Portage 49024.

Nominating: Chair Betty Lee Ongley presented the slate for 2021:
President: Laurie Marshall
Secretary: Nancy Fody
Treasurer: Allison Hammond
A 2-year member of the Nominating Committee needs to be on the slate as well, per Member Pat Dolan.

Yearbook: No Report

Unfinished Business: None

New Business: Member Marshall proposed that KPLU present Zoom seminars to interested parties, especially in Southwest Michigan. She suggested five different two-hour classes: Making Meetings Matter, directors' duties, writing bylaws, motions, and preparing for the NAP exam. It would be designed primarily for Non-profits. Fees would be charged and KPLU members would be the instructors. Target date is June. Member Davis volunteered to help.

Educational Lesson: Education Chair Davis spoke on how to hold virtual meetings, especially annual electronic meetings. She noted the Spring 2020 *National Parliamentarian* is a helpful resource. Electronic absentee voting methods are barely treated in RONR, so organizations need to develop their own methods in their bylaws. (p 423 RONR) Potential issues include email v. mail-in ballots, duties of tellers at electronic meetings, secrecy issues in virtual meetings, polling, ease of use and accessibility, privacy, identifiers, and training. A hands-on training session for Zoom meeting polling was scheduled for June 4 at 9:30. Member Marshall will send an invitation link to members.

Announcements and Information

Next KPLU (Zoom) Meeting: Thursday, September 24, 2020

Time: 9:00 am social time, call to order at 9:15 am

2020 MSAP Summer Quarterly Meeting: -- June 13 at 10 am (Zoom)

2020 NAP national Training conference – August 28-30 Scheduled release of *Roberts Rules of Order Newly Revised*, 12th edition, Hilton Palacio del Rio, San Antonio, Texas.

2020 Fall Quarterly Meeting TBA Lansing, NASW Michigan Building

KPLU meeting Saturday, November 7, 2020

2021 Spring Quarterly Meeting Saturday, January 16, 2020 (Zoom)

2021 Spring Quarterly Meeting hosted by LSPU April 9, 2021

2021 Annual Meeting (tentatively hosted by LSPU) April 10, 2021 (Easter is April 4)

The meeting adjourned at 10:35 am.

Nancy Fody