

Leadership Education Webinars

Presented by the Kalamazoo Parliamentary Law Unit
Cosponsored by The Heritage Museum and Cultural Center and Lake Michigan Music, LLC.
promoting leadership excellence in our extended communities.

Webinar Series 1: A four-part series on **Parliamentary Procedure.**

Four, two-hour workshops from 8:30 to 10:30 AM to include:

- Week 1, January 9, 2021 Making Meetings Matter
- Week 2, January 16, 2021 Officers, Directors, and Chairs
- Week 3, January 23, 2021 Bylaws and Administrative Manuals
- Week 4, January 30, 2021 Advance Procedures (Language, Terms, and Motions)

Webinar Series 2: *Let Us Write Bylaws Together! (Or Roll Up Your Sleeves and Get Busy!)*

Five, two-hour workshops from 8:30 to 10:30 AM to include:

- Week 1, February 6, 2021 Name, Object, and Mission
- Week 2, February 13, 2021 Membership, Dues, and Meetings
- Week 3, February 20, 2021 Officers, Standing and Special Committees
- Week 4, February 27, 2021 Dissolutions, Parliamentary Authority, and Amendments
- Week 5, March 6, 2021 Introduction to Administrative Manuals

Preregistration required:

Contact Laurie M Marshall at Laurie@TheChildrensAcademy.us or TCA.Laurie@gmail.com.

Dedicated Leadership Education link:

<https://us02web.zoom.us/j/83819725691?pwd=bmI0RFI0c040TXJ5dUMxcUNWMEZIUT09>

Meeting ID: 838 1972 5691 Meeting Passcode: 140375

Please secure a copy of Robert's Rules of Order, Newly Revised, 12th Edition via the National Association of Parliamentarians website store.

Additional webinars to be announced.