

The Life Cycle of a Meeting



Saturday, April 27, 2019 9:30 A.M. - 12:30 P.M.

Louise Saks Parliamentary Unit (LSPU), a division of the National Association of Parliamentarians (NAP), offers this annual workshop to mark Parliamentary Law Month.

Edna Arrington, a Professional Registered Parliamentarian (PRP), and former President of the Michigan State Association of Parliamentarians, will show how to prepare for a meeting and participate in it, either as a presiding officer or as a member. Tips for ongoing member involvement will be provided.

In addition to Arrington's presentation, attendees will be able to ask questions of parliamentary experts about issues of concern to them. The 11th Edition of *Robert's Rules of Order Newly Revised (RONR)*, along with other educational materials, will be available for purchase on the day of the workshop.

Where: First Presbyterian Church of Birmingham
1669 W. Maple Road
Birmingham, MI 48009
(parking in back of church)



Fee: \$20.00 by April 22nd; \$25.00 after April 22nd (and at door)
\$5.00 student admission (no difference in price at door)

For more information contact Coco Siewert: e.siewert@wayne.edu or call 248-642-7024.



Registration Form

Please register for Workshop by Monday, April 22, 2019.

Make checks payable to: LSPU

Name: _____

Address: _____

Phone number: _____ E-mail _____

Organization: (if applicable) _____

Where did you learn about this Workshop? _____

Are you a full time student? ____ Where? _____

Mail registration form with check to: LSPU, P.O. Box 473, Birmingham, MI 48012