



# The Michigan Parliamentarian

Publication of the Michigan State Association of Parliamentarians

March 2018

Greetings MSAP Members:

I welcome you to join members, guests and friends as we gather to celebrate 50 years of the Michigan State Association of Parliamentarians at the Annual Meeting at Zehnders Restaurant in Frankenmuth on Saturday, April 14, 2018. This year's meeting, hosted by the Genesee Area Unit, is guaranteed to be worth the trip to historic Frankenmuth. Not only for the great venue, and outstanding educational sessions but also to see old friends and make new ones as we celebrate 50 years as a state association. All the details you need to register are included in this edition of the newsletter.

I think it would be fun to gather comments and stories about your best experience and fondest memories as a member of MSAP. Send them to me at [piochj@msu.edu](mailto:piochj@msu.edu); or mail me a note to 628 N. Kalamazoo St, Paw Paw MI 49079. I will compile and share them at the annual meeting.

If you can, plan to make it a weekend in Frankenmuth because on Friday, April 13, The Michigan United of Registered Parliamentarians will be holding their annual meeting with dinner followed by the quarterly meeting of MSAP and an educational lesson. Read on for more details for these meetings plus lodging information.

I look forward to seeing you all in Frankenmuth in April!

Julie Pioch, PRP  
MSAP President



# Updates

## MEETINGS – PAST, PRESENT, AND FUTURE

### MSAP celebrates its golden anniversary

Submitted by: **Gretchen Denton, MSAP Education Committee Chair**

The Michigan State Association of Parliamentarians is fifty years old in 2018 and its annual meeting will reflect that past, present, and future in its workshops with three topics that are important whether you're a 50-year member or embarking on your parliamentary journey.

#### Workshop #1 **Meetings in the Past, Present, and Future**

Eleanor "Coco" Siewert, PRP, will moderate a panel discussion of Connie Deford, PRP and past NAP President, Joyce Brown Watkins, PRP and current NAP Board Director, and Marguerite "Peggy" Gutt, PRP-Retired, exploring changes they've observed in meetings and MSAP/NAP through the years, trends they are seeing in meetings, and challenges for current and future parliamentarians and the meetings they attend.

#### Workshop #2 **Disciplinary Procedures for Volunteer Organizations**

Tom DeMeritt, PRP and Edna Arrington, PRP will illustrate an extreme disciplinary procedure with a participatory skit as well as pointing out the use of *Robert's Rules of Order Newly Revised* that expands and clarifies ordinary disciplinary procedures.

#### Workshop #3 **Voting**

Led by Maurice Henderson, PRP, Past NAP President, and our help at the 2017 MSAP annual meeting when we needed clarity about credentials and voting, this workshop will help anyone asked to be the chair of the tellers at a meeting where officers will be elected or when there may be contentious votes necessitating the use of ballots. In this workshop you will learn the right way to count votes, prepare a report for the assembly, and consider voting in electronic meetings.

We'll be looking back and ahead when we gather in Frankenmuth on April 14, 2018. Plan to attend to prepare for your future parliamentary service and to bask in the golden glow of MSAP's many good years serving the citizens of Michigan and more.



# Test Your Knowledge

## Mind Your Motions

Unscramble the following motions and then put in order of precedence.

STOPPENOLYFEEDINIT \_\_\_\_\_

\_\_\_\_\_

DEMAN \_\_\_\_\_

DONRUAJ \_\_\_\_\_

SCERES \_\_\_\_\_

TOMMIC \_\_\_\_\_

SIVEROUP NOQUISTE \_\_\_\_\_

\_\_\_\_\_

YAL NO ETH BLEAT \_\_\_\_\_

AMEND, COMMIT, POSTPONE DEFINITELY, PREVIOUS QUESTION, LAY ON THE TABLE, RECESS, ADJOURN

Gretchen Denton  
MSAP Education Chair

# Teaching Tactics & Parliamentary Procedure

## Teaching Tactics

Submitted by: Gretchen Denton

Some people seem to have been born with a piece of chalk (or dry erase marker) in their hand and can teach as easily as they can read. Their presentations are smooth and they are confident and comfortable as they teach something that they know well. Even so-called born teachers need a new approach. Here are some tactics for all of us:

**Mix it up.** If everybody's doing PowerPoint presentations omit the screen and do a mini-lecture sans screen. Pass out blank sheets of paper to be turned into the four kinds of amendments.



**Audience Participation** Give everybody a role in a prepared skit or invite the audience to create mini-sketches based on the lesson. Form small groups; create teams; ask for show of hands; use the RONR index; read aloud. If possible, give participants a variety of options to fit individual preference for being onstage.

**Party Game Approach** Some people love them and others abhor paper and pencil games like crosswords, word searches, matching, riddles, and scrambled words.

**Pre and Post Tests** Let people keep their results to themselves and be sure to provide the correct answers.

**Movement** How much movement depends on the participants but generally, more agile people are more willing to move during a presentation. Attach a name of a subsidiary or privileged motion to everybody and have participants move into correct order. Or, do the same with bylaws provisions.

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### **Teaching Parliamentary Procedure** **Submitted by: Gretchen Denton**

However, most of us need to practice standing before a group and explaining a point of parliamentary law. Where do we practice? Some of us get our first taste of teaching by making unit presentations. Even if we've been teachers, it's a new skill explaining parliamentary procedure.

But, you may not have a unit that will support you as you practice. There are other opportunities for teaching, especially when you are the person whose considered the resident expert. A friend wondersat doesn't need to stop your teaching

While it's nice to want to teach, don't wait until you feel the urge and don't avoid teaching because you're inexperienced and nervous making presentations. Usually wanting to teach grows as you teach more and more often. You realize that you can soar past your butterflies; you discover the satisfaction of making a point clear.

It helps to have a reason and a topic. That's why unit lessons are good. You can take one aspect of a topic and cover it in front of a captive audience. Probably an average person isn't enthralled with amending by substitution, but members of your unit who want to become better parliamentarians are eager to learn. If you are assigned a big topic like amending motions, find out if you can concentrate on one aspect of amending. You will be able to narrow your preparation and create a lesson that's a reasonable length.

Prepare, prepare, prepare. Teaching newbies may imagine that people who teach well are simply doing it off the cuff without any effort. Yes, there are people who have taught so often they make it look easy, but most of us have to plan, write, edit, and develop engaging activities. Give yourself preparation time by starting early so the material soak in and percolate until you know the topic well.



# Unit Reports

## 70 YEARS AND STILL GOING STRONG

### KALAMAZOO PARLIAMENTARY LAW UNIT

Kalamazoo, Michigan

In 1946 seven women leaders of the Kalamazoo area asked Professor Otto Yntema, Professor at the local Western Michigan University, to teach a class in Parliamentary Procedure. The following year, the six women organized the Kalamazoo Parliamentary Club, which grew to eleven members.

On October 6, 1967, the Club was granted a Charter by the National Association of Parliamentarians under the name of Kalamazoo Parliamentary Law Unit.

Today there are 13 members carrying on the Parliamentary study in the Kalamazoo area.



## DETROIT UNIT OF PARLIAMENTARIANS

The newly elected officers are busy planning for the next two years to sustain the goal of the National Association of Parliamentarians Mission Statement. We are committed and dedicated to educating leaders throughout the world in effective meeting management through the use of parliamentary procedure.

### **Officers Elected for 2018 – 2020**

Jewel Johnson Jones PRP	President
Jacalyn Shelton-Wallace	Vice President
Kimberly Fisher-Alexander	Secretary
Sheila Johnson	Treasurer
Inealia Potts Duren	Financial Secretary

The Annual Workshop is scheduled for May 19, 2018 from 9:00 a.m. to 2:00 p.m. at the Greater Grace Temple's Charles H. Ellis III Conference Center, 23500 W. Seven Mile Road, Detroit, Michigan 48219. The workshop will cover meeting management; motions; debate; voting; membership rights, and much more. If you wish to attend please request a flyer from Inealia Potts Duren - [nealduren@aol.com](mailto:nealduren@aol.com). by early May to meet the deadline of May 10, 2018.



**MICHIGAN STATE ASSOCIATION OF PARLIAMENTARIANS  
Registration Form for MSAP Annual Meeting, April 14, 2018**

**Zehnder's of Frankenmuth Restaurant      Phone (844) 802-8323  
730 S. Main St., Frankenmuth, MI 48734**

**Friday, April 13, 2018**

MURP Registration	4:30 PM to 5:00 PM
MURP Meeting (guests are welcome to attend)	5:00 PM to 5:45 PM
Dinner	5:45 PM to 6:30 PM
MURP New Officer Installation	6:30 PM to 7:00 PM
MSAP Board Meeting	7:00 PM to 9:00 PM

**Saturday, April 14, 2018**

MSAP Registration	7:45 AM to 9:00 AM
<b>MSAP Annual Meeting</b>	9:00 AM to 12:00 PM
Lunch	12:00 PM to 1:00 PM
Parliamentary Workshops	1:00 PM to 4:00 PM

Friday night, MURP Dinner (Traditional Frankenmuth Chicken, Family Style). Vegan meals also available. \$30 per person. Send check to Jo Wagner, 2415 Aurelius Rd., #34, Holt, MI 48842 by 4/10/18. Email vegan meal requests to: [E.Haynes@simpatico.ca](mailto:E.Haynes@simpatico.ca)

<b>Registration:</b>	for an MSAP/NAP member	\$40	\$ _____
	for a non-member (lunch & workshops)	\$50	
	for a student with student ID	\$20	
	Guest – lunch only	\$25	
<b>Late Fee:</b>	Charged after <b>March 29<sup>th</sup></b>	\$15	
<b>Meals:</b>	Saturday, April 13 - Lunch	<b>Included</b>	
	Gourmet Deli Buffet		
	<b>TOTAL</b>		\$ _____

Make Check payable to: **MSAP**

Mail registration form and check to:  
**Carolyn Stubbs, PRP  
6318 McKenzie Circle  
Flint, MI 48507**

***Hotel Reservations are on your own. A list of some hotels in the area is attached.***

-----Mail the bottom portion of this registration form; keep the above for your record-----

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	Gourmet Deli Buffet		
	<b>TOTAL</b>		\$ _____

Name	Telephone Number	Name of Unit (if applicable)
Address: _____		
Street	City	Zip Code



## Some Frankenmuth Area Hotels

Hotel	Score of 10	Est.Price / night	Picture	Contact
<b>Bavarian Inn Lodge</b>	8.8	\$199		(989) 652-7200
<b>Drury Inn and Suites, Frankenmuth</b>	9.4	\$170 with breakfast included		(989) 652-2800
<b>Holiday Inn Express Frankenmuth</b>	9.1	\$168 with breakfast included		(989) 652-8100
<b>Frankenmuth Motel</b>	9.0	\$105 with Breakfast included		(989) 652-6171
<b>Springhill Suites by Marriott, Frankenmuth</b>	8.8	?	Not Available but looks nice	(989) 652-7500
<b>Comfort Inn Birch Run</b>	8.7	\$169		(989) 624-7777

Many other hotels exist including Fairfield Inn, Springhill Suites, and Marv Herzog. No recommendation is intended. Information was drawn from the Booking.com website on 2/25/18. Prices may vary. Availability may be limited as other events are occurring in town. Birch Run, Bridgeport, Flint and Saginaw are nearby towns within a 25 minute radius.

PLEASE MAKE YOUR RESERVATION AS EARLY AS POSSIBLE.

