**Kalamazoo Parliamentary Law Unit**

**Meeting Minutes**

**May 24, 2018**

President Betty Weston called the meeting of the Kalamazoo Parliamentary Law Unit to order at 9:17 am on Thursday, May 24, 2018 at People’s Church, 1758 North 10th Street, Kalamazoo, MI. She led the members in the Pledge of Allegiance to the flag of the United States of America.

Members welcomed guest Monica Kennedy to the meeting.

Members present: Richard Atwell, Barbara Davis, Patricia Dolan, Nancy Fody, Laurie Marshall, Julie Pioch, and Betty Weston. A quorum was present.

Without objection, Nancy Fody was appointed secretary pro tem.

The agenda was approved.

Without objection, the minutes were approved.

**Officers Annual Reports**

President’s Report: President Betty Weston’s report is attached.

In the absence of the treasurer, no report was presented.

**Special Committee Reports**

Audit for 2016-17: Member Barbara Davis submitted the audit report (attached) after examining the KPLU books and statements. Member Pioch moved acceptance of the audit report. Motion carried.

990 Report: Member Pioch will contact Member Hammond regarding filing IRS Form 990 online. The due date is May 31, 2018. President Weston will follow up.

Reimbursement No report

Policy:

Parliamentary Month Member Laurie Marshall reported on the Lincoln Township Public Library, Display: Stevensville, MI Parliamentary Month display. The display was in a large case

 at the library. The display has generated interest in parliamentary procedure. KPLU received email comments and requests f0r information. Suggestions for next year’s display included to use more photos and perhaps honoring Henry Roberts. The display case has been booked for April 2019. Members suggested Paw Paw and Cassopolis libraries for parliamentary displays in 2019. Member Pioch and Guest Monica Kennedy will follow up.

**New Business**

Member Laurie Marshall wondered if the Making Meetings Meaningful presentation could be divided into smaller segments that hat would be suitable for presenting before or after organizations board meetings. There seems to be a need for acquainting more organizations with parliamentary procedures. She has had inquiries from Jackson, Battle Creek and St. Joseph. Member Pioch remarked that the website gets inquiries weekly regarding parliamentary questions.

**Educational Lesson**

An educational lesson using the Parliamentary Myths material from Paul McClintock was facilitated by Member Barbara Davis.

**Announcements and Information**

President Weston announced that Nominating Committee will present the slate of officers and nominee(s) for the Nominating Committee (two year term) at the September meeting.

Member Pioch announced that District 4 will meet in Wisconsin April 5-7, 2019 and that the MSAP meeting will be April 13-14, 2019.

The meeting adjourned at 10:36 am.